

## GRANT APPLICATION FORMS

### STEPS TO SUCCESS:

1. Please make sure you meet the eligibility requirements: (a) your organization is a 501(c)(3) non-profit, school, or government organization, (b) your initiative intends to enrich Point Pleasant Beach, NJ, and (c) your initiative is not a capital improvement project.
2. Choose one of the grants available to apply for (either a community grant \$500-\$2,500 or major grant \$2,501-\$10,000) and prepare the corresponding **application form** for submission. Please note that community and major grants have separate applications (see below).
3. Application deadlines for major grants in 2021 are June 25<sup>th</sup> and December 10<sup>th</sup>, applications for community grants are accepted on a rolling basis.

COMMUNITY GRANT APPLICATION FORM, SEEKING \$500-\$2,500:

COMMUNITY GRANT APPLICATION FORM

Date of application: \_\_\_\_\_

Name of Organization or Community Group carrying out the proposed project:

Organization's Address:

Name, title, and contact information for Primary Contact Person for this Grant:

a. Name: \_\_\_\_\_

b. Title: \_\_\_\_\_

c. Email: \_\_\_\_\_

d. Phone: \_\_\_\_\_

Name of the Project (if applicable): \_\_\_\_\_

Purpose statement of grant (one-two sentences):

Grant request: \$ \_\_\_\_\_

Total organizational budget (for current year): \$ \_\_\_\_\_

MAJOR GRANT APPLICATION FORM, SEEKING \$2,501-\$10,000:

MAJOR GRANT APPLICATION FORM:

**General Information:**

Date of Application: \_\_\_\_\_

Grant Request: \$ \_\_\_\_\_

Name of Organization or Community Group carrying out the proposed project:

\_\_\_\_\_

Organization's Address:

\_\_\_\_\_

Contact information of primary contact for proposed grant as well as anyone able to sign-off on legal documents on behalf of the organization

Name (first, last): \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

*[Secondary contact optional]*

Name (first, last): \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Proposed Program title: \_\_\_\_\_

Brief list of the organization's main sources of financial support

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total organizational budget (for current year): \$ \_\_\_\_\_

**Program Description**

Purpose of the program including formal objectives

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Description of the population to be served

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Background and significance of the problem to be addressed, improvement needed, or change to be achieved

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**Program Plan**

Description of how the issue will be addressed and meet any specific objectives

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Timetable for program implementation

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**Program Line Item and Budget Justification**

Detailed program budget and justification that describes all cost components

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Note any other sources of funding for the project

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**Planned Methodology to Evaluate Outcomes**

Define specific measurable outcomes to be achieved as well as methodology to evaluate the outcomes

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Description of how the program will be publicized

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Description of how the program will be maintained following the time of funding/program completion

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